



**CITY COUNCIL AGENDA
CITY COUNCIL CHAMBERS
201 E. 5TH ST.**

**Tuesday, November 18, 2025
6:00 PM**

A. CALL TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

1. Invocation led by Deacon Kim Carroll of St. Matthews Catholic Church.
2. National Anthem & Songs - Energy City Voices

C. APPROVAL OF GENERAL AGENDA

D. APPROVAL OF CONSENT AGENDA

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a member of Council so requests, in which case, the item will be removed from the Consent Agenda and considered on the Regular Agenda.

1. **Regular Meeting Minutes - November 4, 2025**
Executive Session Meeting Minutes - November 4, 2025
2. **Council Consideration of a Request for Temporary Suspension of Hourly Parking Restrictions During the Holiday Season.**

Staff Reference: Michael H. Cole, City Administrator

3. ORDINANCE 3RD READING

Council Consideration of an Ordinance Amending the District Zoning Map of the City of Gillette, Wyoming, for Lot 1 of the Freund Subdivision, Also Known As 3499 S Douglas Highway, and Lot 1, Lot 2, and Lot 3 Of The Freund Subdivision Phase II, Also Known As 3511 S Douglas Highway, 3661 S Douglas Highway, and 910 Sioux Avenue, City of Gillette, Campbell County, Wyoming, from I-1, Light Industrial District and C-1, General Commercial District to I-2, Heavy Industrial District, per the Attached Exhibit. (Planning Commission Vote: 6/0)

Staff Reference: Ry Muzzarelli, P.E., Development Services Director

4. Bills and Claims

Staff Reference: Michelle Henderson, Finance Director

E. APPROVAL OF CONFLICT CLAIMS

1. **Mayor Lundvall - \$141,690.89**
S & S Builders - Pump Station #1 Upgrades - \$134,606.34
First National Bank - Pump Station #1 Upgrades (Retainage) - \$7,084.55

Staff Reference: Michelle Henderson, Finance Director

F. COMMENTS

Council:

Liaison:

Written:

Other - Comments:

G. PROCLAMATIONS / PRESENTATIONS

1. **A Proclamation Designating November 28, 2025 as *Plaid Friday* and November 29, 2025 as *Small Business Saturday*.**
~ Jessica Seders, Gillette Main Street

Staff Reference: Michael H. Cole, City Administrator

2. **Recognition of the 2025 Christmas Pin Contest Winner - *Heaven Shoemaker, Sunflower Elementary, Mrs. Jessica Aultman, Art Teacher & Specialist***

Staff Reference: Michael H. Cole, City Administrator

3. **Gillette College Update - Dr. Janell Oberlander**

Staff Reference: Michael H. Cole, City Administrator

H. UNFINISHED BUSINESS

1. **ORDINANCE 2ND READING**
An Ordinance Repealing Chapter 14, Section 14-42, of the Gillette City Code Regarding Malicious Harms, and Amending Chapter 16, Sections 16-1(B) and 16-2, of the Gillette City Code to Delete Reference to Gillette City Code Section 14-42.

Staff Reference: Sean Brown, City Attorney

I. NEW BUSINESS

1. **Council Consideration of a Special Event Permit including a partial street closure on 3rd Street from the corner of S. Gillette Avenue to the alleyway behind First Interstate Bank, on December 6, 2025, from 2:30 pm to 7:00 pm, for a VIP seating stage for the Annual Parade of Lights, requested by Gillette Main Street.**

Staff Reference: MAP - Jennifer Toscana, Public Affairs Director

2. **Council Consideration for the Acceptance of the Traffic Safety Storage Shed Project,**

Completed by Hladky Construction, Inc. in the amount of \$190,074.73.

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

- 3. Council Consideration for the Acceptance of Public Improvements for the Desert Hills Circle Surfacing Project, Installed by Hot Iron, Inc., in the amount of \$770,424.16 (1% Project).**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

- 4. Council Consideration of a Professional Services Agreement for Design Services Associated with the Butler Spaeth & 6th Street Water and Sewer Improvements Project with KLJ Engineering, LLC in the Amount of \$61,055.00 (1% Project).**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

- 5. Council Consideration of a Professional Services Agreement for a Study to Update Costs for Improvements with the Energy Capital Sports Complex with RVi Planning and Landscape Architecture, in the amount of \$39,920.00.**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

- 6. Council Consideration of a Water Service Agreement with the Piper Acres Improvement and Service District.**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

- 7. Council Consideration to Reject All Bids Received for (1) New Articulated Mini Loader.**

Staff Reference: Sawley Wilde, Public Works Director

- 8. Council Consideration to Authorize the Mayor to Sign a Joint Letter of Support for BWXT Advanced Energy Project Grant Application.**

Staff Reference: Michael H. Cole, City Administrator

- 9. Council Consideration to Authorize the Mayor to Sign the Amendment Document to Amend the Sewer Line Crossing Permit Agreement with Burlington Northern Santa Fe (BNSF) Railway Company in the Amount of \$9,500.00.**

Staff Reference: MAP - Ry Muzzarelli, P.E. Development Services Director

- 10. Council Consideration to Authorize the Mayor to Execute the Balancing Authority Ancillary Services Agreement with Black Hills Power, Inc.**

Staff Reference: Joff Pilon, P.E., Utilities Director

- 11. Council Consideration to Authorize the Mayor to Execute the Sub-Entity Reserve Sharing Agreement between Black Hills Power Inc., and the City of Gillette.**

Staff Reference: Joff Pilon, P.E., Utilities Director

- 12. Council Consideration to Grant City Staff Permission to Negotiate on Behalf of City Council for the Pre-Annexation Agreement between the City of Gillette and Carl's Water Service Inc. for Property Located at 903 Hannum Road.**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

- 13. Appointment to Advisory Board
~ Retiree Health Benefit Trust Committee - One Partial Term Expiring June 30, 2027**

Staff Reference: Michael H. Cole, City Administrator

- 14. Council Consideration of a Lien Release for property located at 410 N. Osborne Avenue in the principal amount of \$17,354.35, plus accrued interest, for a total of \$27,834.95.**

Staff Reference: Michael H. Cole, City Administrator; Sean Brown, City Attorney

J. PUBLIC HEARINGS AND CONSIDERATIONS

- 1. A Public Hearing to Consider the Sale of a Black 2017 Ford Interceptor SUV to the Town of Ranchester, Wyoming for the total sum of ten dollars (\$10.00).**

Staff Reference: Sean Brown, City Attorney

- 2. Council Consideration of the Sale of a Black 2017 Ford Interceptor SUV to the Town of Ranchester, Wyoming for the total sum of ten dollars (\$10.00).**

Staff Reference: Sean Brown, City Attorney

K. PUBLIC COMMENT

The purpose of Public Comment is for the Council to receive thoughts, suggestions, and concerns from our citizens. To this end, the Council will not engage in any discussion with individuals presenting Public Comment; nor will the Council engage in discussion amongst itself during the Public Comment Period. The reason for this is to treat each presenter and the ideas presented with due respect. Many of the ideas presented will require time for careful consideration, review, and discussion with City Staff. After such time, the Council may respond to matters raised during Public Comment at an appropriate time and setting.

- 1. Council Meeting Safety & Public Meeting Rules.**

Staff Reference: Michael H. Cole, City Administrator

L. ADMINISTRATOR'S REPORT

M. EXECUTIVE SESSION

N. ADJOURNMENT